

How to import .xlsx and .csv data files into SPSS

Import .xlsx into SPSS

1. To import an excel file in SPSS select the following menu options:

File -> Import Data -> Excel... Go to the location of the desired data file and select it. Click open.

2. A window like the one below should pop up. If everything looks correct, select OK.

Read Excel File

C:\Users\cdyoung\Documents\Grades.xlsx

Worksheet: Sheet1 [A1:E11]

Range:

Read variable names from first row of data

Percentage of values that determine data type: 95

Ignore hidden rows and columns

Remove leading spaces from string values

Remove trailing spaces from string values

Preview

	ID	Gender	Test1	Test2	Test3
1	1	Female	83	85	90
2	2	Female	95	90	92
3	3	Female	90	88	81
4	4	Female	87	86	75
5	5	Female	78	80	82
6	6	Female	65	75	80
7	7	Male	88	96	91
8	8	Male	95	99	90
9	9	Male	99	85	82
10	10	Male	75	80	82

Final data type is based on all data and can be different from the preview, which is based on the first 200 data rows. The preview displays only the first 500 columns.

OK Paste Reset Cancel Help

Importing .csv in SPSS

1. To import and excel file in SPSS select the following menu options:

File -> Import Data -> CSV data... Go to the location of the desired data file and select it. Click open.

2. A window like the one below should pop up. If everything looks correct, select OK.

